

BUTLER COUNTY CHILDREN SERVICES

POLICY NO: 4.7	SUBJECT: NOTIFICATION TO CAREGIVERS OF COURT HEARINGS
ORC: 2151.424	EFFECTIVE DATE: 9/30/02
	REVISION DATE: 9/26/06, 12/09
	REVIEW DATE: 3/22/05, 9/26/06, 12/07, 9/09

Pursuant to ORC 2151.424 foster parents, relative caregivers, and pre-finalized adoptive parents must be notified of upcoming hearings and reviews to be held in court.

- When a hearing is scheduled for any child in custody of the agency or a relative other than the parent, the worker shall complete the court summary form which shall include the foster parent/s or relatives name and address.
- The worker shall provide the completed form to the administrative assistant.
- The administrative assistant will send the notification of the hearing to the parties listed on the form and provide a copy to the worker for the case file.
- The date, time and place of hearing shall be provided in the notification.

Approval Date: 12/4/09



Jeff Centers, Executive Director